

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Building Control - R. Walton - M. Leggatt - Cllr Bartlett</b>									
1	General	Building Regulations general enquires	N	£53	£100	£53.30	£150	1%	
2	General	Solicitors enquiries & other specialist advice	N	£26.65		£26.65		0%	
3	General	Where customer specifies the relevant application reference and no research is required, the charge for a certified true copy	N	£5		£5.00		0%	
4	General	Production of Standard Assessment Procedure (SAP) - energy ratings	N		£1,500	n/a	£0	-100%	SAP assessor has retired will outsource service.
5	General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations 2010. Copy of charges scheme available in Building Control - fees sheets available on internet	N		£280,000		<b>£315,000</b>	0%	Allows for up turn in construction output in line with 17/18 to period 6. Fees changing from 1st April 2018 in accordance with delegated powers to the Director of Environment and Corporate Assets.
6	General	Structural design	N		£0		£0	0%	Service no longer offered.
7	General	Administration/professional charges for dealing with dangerous structures	N		£200		£200	0%	

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<b>Garages - R. Walton - M. Leggatt - Cllr Bartlett</b>									
8	Garages	Standard garages to Council tenants per week	N	£11.22	£184,950	£11.55	<b>£190,310</b>	2.9%	
9	Garages	Standard garages to Non-Council tenants per week	N	£11.22	£230,945	£11.55	<b>£237,640</b>	2.9%	
10	Garages	Garage Plots (per annum)	N	£134.28	£21,350	£138.00	<b>£20,150</b>	2.8%	Income 17/18 to period 7 suggests 150 plots where rent is being collected EKH managing.
11	Garages let at full market rent	The Gateway, Dover	N	£19.44	£1,685	£20.00	£2,080	2.9%	
12	Garages let at full market rent	Dover Town Area (Harold St, Godwyne Close, Pencester)	N	£17.22	£15,222	£17.70	£9,200	2.8%	Seven garages lost as part of Snelgrove Development
<b>Dover Museum - R Walton - J Iveson - Cllr Holloway</b>									
13	General	Adults	N	£0.00	£0	£0.00	£0	0%	Free
14	General	Children	N	£0.00		£0.00		0%	
15	General	OAP	N	£0.00		£0.00		0%	
16	General	Family Day	N	£0.00		£0.00		0%	
17	General	Family Ticket (2 adults, 2 children)	N	£0.00		£0.00		0%	
18	General	Schools	N	£0.00	£18,000	£0.00	£18,000	0%	Per pupil
19	General	Schools Service: 2 hour workshop	N	£5.00		£6.00		20%	
20	General	Talks and artefact handling	N	£4.00		£5.00		25%	
21	General	Roman/Victorian/Tudor Festivals	N	£6.00		£7.00		17%	

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22	General	Curator talks (at Dover Museum)	N	£200.00	£500	£250.00	£500	25%	Per group - to cover the cost of utilising the cinema as a lecture theatre
23	General	Curator talks (other venues)	N	£200.00		£100.00		-50%	Plus expenses - the previous increase in charges across the board made the charge unaffordable for most societies. This is an attempt to redress the balance and still reflect the time spent in preparing and delivering such talks
24	General	Photo repro stills - TV, film Video	N	£48.00	£1,200	£51.00	£1,200	6%	per image (UK/EC rights)
25	General	Photo repro stills - TV, film Video	N	£82.20		£87.00		6%	per image (Worldwide Rights)
26	General	Photo repro stills - books/periodicals - commercial	N	£34.20		£36.00		5%	per image
27	General	Photo repro stills - books/periodicals academic and local history	N	£13.80		£14.50		5%	per image
28	General	Film and video broadcast - network continuing use, one country	N	£13.80		£14.50		5%	per second
29	General	Film and video broadcast - network continuing use, EC region	N	£17.10		£18.00		5%	per second
30	General	Film and video broadcast - network continuing use, world	N	£21.90		£23.00		5%	per second
31	General	Film and video broadcast - commercials etc. (world)	N	£43.80	£46.00	5%	per second		
32	General	Cost of Preparing and sending images Print	N	£9.96	£300	£10.50	£300	5%	per order
33	General	Cost of Preparing and sending Film and video	N	£24.96		£26.50		6%	per order
34	General	Cost of preparing and sending stills	N	£24.96		£26.50		6%	per order
35	General	Cost of preparing and sending digital images	N	£6.24		£6.50		4%	per order

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36	General	Cost of preparing and sending digital images on CD	N	£12.48		£13.00		4%	per order
37	General	Film and video non-broadcast Educational continuing use world (Rights)	N	£4.14	£150	£4.50	£150	9%	
38	General	Film and video non-broadcast corporate non theatrical continuing use world (Rights)	N	£6.90		£7.50		9%	
39	General	Digital Commercial High Res email (Rights)	N	£8.28		£9.00		9%	
40	General	Digital Commercial Rescan email (Rights)	N	£11.04		£11.50		4%	
41	General	Digital Commercial Internet single use email (Rights)	N	£109.50		£115.00		5%	
42	General	Digital Commercial Exhibition (Rights)	N	£27.36		£29.00		6%	
43	General	Digital Commercial Publication (Rights)	N	£33.84		£35.50		5%	
44	General	Digital Commercial Newspaper National (Rights)	N	£48.00		£50.50		5%	

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<b>Environmental Health - R. Walton - D. Croucher - Cllr Bartlett</b>									
45	Unsound Food Certificates	Not exceeding 1 metric tonne	N	£103.00	£309	£115.00	£115	12%	Following review of Kent wide charges
46	Unsound Food Certificates	Exceeding 1 metric tonne	N	£209	£418	£220	£220	5%	Following review of Kent wide charges
47	Port Health	Ship Sanitation Certificate	Y		<b>£10,000</b>		<b>£10,000</b>	0%	
48	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£15		£15	£0	0%	
49	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£50		£50		0%	
50	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£100		£100		0%	
51	Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£15		£15		0%	
52	Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£50	<b>£5,000</b>	£50	<b>£5,500</b>	0%	

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53	Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£100		£100		0%	
54	Port Health	DPE Imported Food Examinations. Commission Implementing Regulation (EC) No 669/2009	Y	£50		£50		0%	
55	Port Health	DPE Imported Food Examinations. Commission Implementing Regulation (EC) No 669/2009.	Y	£100	£0	£100	£0	0%	
56	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£40		£40		0%	
57	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£60		£60		0%	
58	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£70		£70		0%	
59	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£80		£80		0%	
					£500		£500		

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60	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£20	£000	£20	£000	0%	
61	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£35		£35		0%	
62	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£45		£45		0%	
63	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£55		£55		0%	
64	Organic Food Certificates	Organic Products (import from Third Countries Regulations 2003)	Y	£45	£11,500	£45	£10,000	0%	Reduced income based on 2017/18 income to date
65	Export Certificates		N	£50	£0	£65 minimum for first 2 hours and then additional £30 per hour or part thereof.	£0	30%	Following review of Kent wide charges
66	Dog Control	Removal of stray dogs to kennels or direct to owner	Y	£25		£25	£2,300	0%	Increase in out of hours collection/kenneling further to review of other authorities Expected income based on income in 2017/18 to date
67	Dog Control	Out of hours Dog Collection	N	£40		£50		25%	

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68	Dog Control	Kennelling/admin/transportation fee per calendar day (up to a maximum of seven days)	N	£12.50		£15.00		20%	Expected income based on income in 2017/18 to date
69	Private Water Supplies	Risk Assessment	Y	£500	£0	£500	£0	0%	
70	Private Water Supplies	Sampling	Y	£100	£0	£100	£0	0%	
71	Private Water Supplies	Investigation	Y	£100	£0	£100	£0	0%	
72	Private Water Supplies	Granting an Authorisation	Y	£100	£0	£100	£0	0%	
73	Private Water Supplies	Analysing a Sample under Reg 10	Y	£25	£0	£25	£0	0%	
74	Private Water Supplies	Analysing a sample (Check Monitoring)	Y	£100	£0	£100	£0	0%	
75	Private Water Supplies	Analysing a Sample (Audit monitoring)	Y	£500	£0	£500	£0	0%	
76	Contaminated Land Enquiry	Up to 250m distance	N	£32	£200	£32	£200	0%	
77	Contaminated Land Enquiry	Up to 500m distance	N						



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78	Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y		£0		£0	0%	
79	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y		£0		£0	0%	
80	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y		£0		£0	0%	
81	Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y		£10,000		<b>£9,000</b>	-10%	Reduced income based on 2017/18 income to date
82	Public Health funerals	Officers admin fees in arranging funeral.	N	Maximum of £250	£500	Maximum of £300	£900	N/A	Increase based on amount of time officers spend on funerals.

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<b>Recycling &amp; Waste Collections - R. Walton - M. Pile - Cllr Kenton</b>									
83	Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	£34.99	£1,050	£35.69	£357	2%	
84	Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	£47.35	£1,421	£48.30	<b>£14,489</b>	2%	
85	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	£46.65	£1,400	£47.58	<b>£15,702</b>	2%	
86	Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	£73.55	£2,207	£75.02	£750	2%	
87	Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	£246.99	£7,410	£251.93	£2,519	2%	
88	Domestic Recycling & Refuse Collection	Supply & Delivery of 1100 litre bin	N	£275.35	£8,261	£280.86	£2,809	2%	
89	Domestic Recycling & Refuse Collection	Supply & Delivery of 55l Black Box or Blue Box	N	£8.35	£251	£8.52	<b>£6,388</b>	2%	
90	Domestic Recycling & Refuse Collection	Supply & Delivery of 23l Kerbside Caddy for food collections	N	£8.35	£251	£8.52	£2,555	2%	
91	Domestic Recycling & Refuse Collection	Supply & Delivery of 7l Kitchen Caddy for food collections	N	£4.80	£144	£4.90	£1,469	2%	
92	Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	£75.95	£2,279	£77.47	<b>£38,735</b>	2%	
93	Domestic Recycling & Refuse Collection	Green Waste Collections; Annual Subscription for up to 6 sacks	N	£39.95	£199,750	£45.00	<b>£247,500</b>	13%	Brings charge in line with other local authorities
94	Domestic Recycling & Refuse Collection	Green Waste Collections; Supply & Delivery of 60l Reusable Garden Waste Sack	N	£3.60	£7,200	£4.00	<b>£8,000</b>	11%	This was identified as additional income generation and has been discussed with the Portfolio Holder. This brings Dover DC's charges in line with Shepway and Thanet who both currently charge £45 CCC provide a free garden waste service.
95	Domestic Refuse	Bulk Domestic Waste - Collection (charge for 5 items)	Y	£29.95	£29,950	£30.55	<b>£42,769</b>	2%	
96	Domestic Refuse	Bulk Domestic Waste, Abortive Visit	Y	£29.95	£150	£30.55	£153	2%	
97	Domestic Refuse	Bulk Domestic Waste, Additional Items	Y	£5.00	£50	£5.10	£26	2%	

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<b>Leisure Facilities - R. Walton - R.Wragg - Cllr Bartlett</b>									
98	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Adult	N	£67	£1,500	£68.00	£1,515	1%	
99	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - OAP	N	£67		£68.00		1%	
100	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Junior	N	£33.50		£34.00		1%	
101	Sports - Parks and Recreation Grounds	Visitors green fees per game 21 ends (per game per person) per game (per set – 4 woods and 1 Jack)	N	£3.30		£3.40		3%	
102	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Adult	N	£53.00	£5,000	£54.00	£5,000	2%	
103	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Juniors	N	£21.50		£22.00		2%	
104	Sports - Parks and Recreation Grounds	Netball	N	£26.00		£26.50		2%	
105	Sports - Parks and Recreation Grounds	Tennis - Adult (per court per hour)	N	£5.00		£5.00		0%	
106	Sports - Parks and Recreation Grounds	Tennis - Junior (per court per hour)	N	£1.70		£1.70		0%	
107	Sports - Parks and Recreation Grounds	Tennis - OAP (per court per hour)	N	£1.70		£1.70		0%	
108	Parks	Small Commercial/stnadard Event - Operating Day	N	£170	£1,020.00	£173.00	£1,020.00	2%	
109	Parks	Small Commercial Event - Non-Operating Day	N	£40		£40.00		0%	
110	Parks	Small Commercial Event - Deposit	N	£1,000		£1,020.00		2%	
111	Parks	Large Commercial Event - Operating Day	N	£555		£565.00		2%	
112	Parks	Large Commercial Event - Non-Operating Day	N	£88.50		£90.00		2%	
113	Parks	Large Commercial Event - Deposit	N	£1,000		£1,020.00		2%	
114	Parks	Mobile Exhibition - Per Day	N	£79		£80.50		2%	
115	Parks	Mobile Exhibition - Deposit	N	£200		£205.00		3%	

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116	Parks	Community Event or Event run by a registered charity - per day	N	£45		£46.00		2%	
117	Parks	Community Event or Event run by a registered charity - per deposit	N	£200		£205.00		3%	
118	Parks	Use of parks for commercially run fitness and similar activities - fee per session	N	£25.00		£25.50		2%	
119	Parks	Commemorative Trees	N	£395	(Included in £157,500 below)	£405.00	(Included in £159,000 below)	3%	
120	Parks	Memorial Benches administration fee	N	£195		£199.00		2%	
121	Parks	Commemorative Plaques	N	£200		£205.00		3%	
<b>Cemetery - R. Walton - R.Wragg - Cllr Bartlett</b>									
122	General	Maintenance	N	£52.50		£55.00		5%	
123	General	Maintenance and Planting	N	£110		£112.50		2%	
124	General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	£675		£689.00		2%	
125	General	Purchase of Grave Space - Child under 12 years	N	£0		£0.00		0%	
126	General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	£190		£195.00		3%	
127	General	Use of Chapel	N	£155		£158.00		2%	
128	General	Garden of Remembrance - right to erect a tablet	N	£91		£93.00		2%	
129	General	Interment of Ashes (excluding caskets or urns)	N	£192		£195.00		2%	
130	General	Search in Burial Register (to be charged when time involved exceeds 1 hr)	N	£57.50		£58.50		2%	
131	General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	£174		£180.00		3%	

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132	General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	£81	£157,500	£82.50	£159,000	2%	
133	General	Right to place on any flagstone, headstone, kerbstone, border stone, inscribed vase, tablet or monument, each further inscription	N	£73		£74.50		2%	
134	General	Replacement of a headstone with a new headstone	N	£40		£41.00		3%	
135	General	Right to place kerb - depending upon location within cemetery		£385		£392.00		2%	
136	General	Interment of cremated remains in any grave	N	£192		£195.00		2%	
137	General	Interment of a stillborn child or child under 6 months	N	£57		£58.00		2%	
138	General	Interment of a child exceeding 6 months but under 12 years	N	£250		£255.00		2%	
139	General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	£835		£850.00		2%	
140	General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	£650		£665.00		2%	
141	General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	£960		£980.00		2%	
142	General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	£810		£825.00		2%	
143	General	Interment of an adult or child exceeding 12 years: triple depth	N	£1,175		£1,200.00		2%	
144	General	One Off Contribution For Maintenance For Coffin Burials	N	£222		£225.00		1%	
145	General	One Off Contribution For Maintenance For Cremated Remains	N	£85.00		£87.00		2%	
146	The above charges apply where the person to be interred is, or immediately before death was a resident in the Dover District Council area, or in the case of a stillborn child, where the parents (or one of them) are								

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<b>Deal Pier - R. Walton - M. Leggatt - Cllr Bartlett</b>									
147	Deal Pier Fishing	Early (08:00 to 16:00 hrs April-November, 08:00 to 13:00 hrs December-March) - adult	N	£6.00	£37,500	£6.20	£40,000	3%	
148	Deal Pier Fishing	(08:00 to 16:00 hrs April-November, 08:00 to 13:00 hrs December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£3.00		£3.10		3%	
149	Deal Pier Fishing	(08:00 to 16:00 hrs April-November, 08:00 to 18:00 hrs December-March) - hand lines	N	£1.50		£0.00		-100%	Delete charge - hardly ever used and free use of the pier for this purpose may encourage novices to take up the sport
150	Deal Pier Fishing	Evening (17:00 to 22:00 hrs April-November, 13:00-18:00 hrs December to March) - adult	N	£4.50		£4.70		4%	
151	Deal Pier Fishing	Evening (17:00 to 22:00 hrs April-November, 13:00 to 18:00 hrs December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£2.30		£2.40		4%	
152	Deal Pier Fishing	Night Time (22:00 to 06:00 hrs) - adult	N	£8.50		£8.70		2%	
153	Deal Pier Fishing	Night Time (22:00 to 06:00 hrs) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£5.00		£5.10		2%	
154	Deal Pier Fishing	Combined 'Day and Night' Ticket - adult	N	£11.00		£11.20		2%	
155	Deal Pier Fishing	Combined 'Day and Night' Ticket - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£7.00		£7.20		3%	
156	Hire of Pier	Per night booking	N	£200		£200.00		0%	left at 17/18 amount to encourage uptake of facility

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Foreshore - R. Walton - M. Leggatt - Cllr Bartlett</b>									
157	Beach Plot Charges	Walmer Plot	N	£320	£15,456	£327.00	<b>£15,696</b>	2%	
158	beach Plot charges	Deal/Walmer commercial plot	N	£151		£154.00		2%	
159	Beach Plot Charges	St Margaret's Plot	N	£231		£245.00		6%	
160	Beach Plot Charges	Kingsdown Plot	N	£183		£194.00		6%	
161	Beach Huts	St Margaret's Bay - Annual	N	£1,185	£16,590	£1,600.00	<b>£32,000</b>	35%	14 (possibly 20 beach huts)
162	Beach Huts	The Endeavour Centre - Daily	N	£35.00	£140	£35.00	<b>£35</b>	0%	
163	Sandwich Quay	Long stay moorings per m per day (minimum 3 months) - Residents	N	£3.20		£3.30		3%	
164	Sandwich Quay	Long stay moorings per m per day (minimum 3 months) - Non-Residents	N	£5.00	£2,500	£5.20	<b>£4,000</b>	4%	
165	Sandwich Quay	Short Stay Moorings per day (maximum 28 days)	N	£10.00		£10.20		2%	
166	Beach Huts	Beach Hut Plots Kingsdown	N	£465.00	£9,300	£495.00	<b>£9,900</b>	6%	The beach hut rental figures at Kingsdown are considerably below the market rental values across Kent. The above inflation rise seeks to redress the issue gradually whilst cushioning the impact on those renting the huts.
167	Filming on DDC land	Fee - per day	N	£600.00	£3,000	£700.00	<b>£3,750</b>	17%	Becoming sought after film location hence opportunity to increase revenue
168	Filming on DDC land	Fee - per hour	N	£102.00		£120.00		18%	
169	Statutory Street Naming and Numbering	Registering a New Property Address	N	£135.00		£138.00		2%	
170	Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N	£280		£285.00		2%	
171	Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N	£440		£450.00		2%	
172	Statutory Street Naming and Numbering	New Street or Building Comprising 21 + units	N	£450	£15,500	£450.00	<b>£18,000</b>	0%	For developments in excess of 20 units fee will be £450 plus £10.50 fee for each unit in excess of 20 units . No maximum fee.

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
173	Statutory Street Naming and Numbering	Changing Street Name	N	£585		£595		2%	
174	Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering	N	£55		£57.00		4%	



Fees and Charges 2018/19

			2017/18	2017/18	2017/18	2017/18	2018/19	2018/19	2018/19	2018/19	2018/19
	Detail	Narrative	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Maximum penalty on conviction	Total Expected Income	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction	Total Expected Income
<b>Environmental Health - R. Walton - D Croucher - Cllr Bartlett</b>											
175	S48 Anti-Social Behaviour, Crime & Policing Act 2014	Failure to comply with a Community Protection Notice		£100	£2500 in the case of an individual, unlimited in the case of a body			£100		£2500 in the case of an individual, unlimited in the case of a body	
176	S33 Environmental Protection Act 1990	Fixed penalty notice for fly-tipping		£400	Unlimited fine & or 5 years imprisonment.			£400		Unlimited fine & or 5 years imprisonment	
177	S34 Environmental Protection Act 90	Failure to produce waste documents		£300	Unlimited on indictment, £5000 on summary			£300		Unlimited on indictment, £5000 on summary	
178	S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste		£300	£5,000			£300		£5,000	
179	s47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)		£100	£1,000			£100		£1,000	
180	s46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)		£60	Recoverable as a civil debt			£60	Paid within 28 days	Recoverable as a civil debt	
181	S7 Health Act 2006	Smoking in a smoke free premises or vehicle	£30	£50	£200		£30	£50	Paid within 29 days	£200	
182	S7 Health Act 2006	Smoking in a vehicle with a person under the age of 18 present.	£30	£50	£200		£30	£50	Paid within 29 days	£200	
183	S6 Health Act 2006	Failure to display no smoking signs in smoke free premises or vehicles	£150	£200	£1,000	<b>£9,500</b>	£150	£200	Paid within 29 days	£1,000	

Fees and Charges 2018/19

			2017/18	2017/18	2017/18	2017/18	2018/19	2018/19	2018/19	2018/19	2018/19			
	Detail	Narrative	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Maximum penalty on conviction	Total Expected Income	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction	Total Expected Income			
184	S4 Noise Act 1996	Noise from dwellings exceeding the permitted level (defined in the Act)		£100	£1,000			£100		£1,000				
185	S4A Noise Act 1996	Noise from licensed premises exceeding the permitted level (defined in the Act)		£500	£5,000			£500		£5,000				
186	S6 Clean Neighbourhoods & Env Act 2005	Nuisance Parking (exposing vehicles for sale on a road or repairing vehicles on a road)		£100	£2,500			£100		£2,500	£9,500			
187	S.88(1) Environmental Protection Act 1990	Litter	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy	£75	£2,500	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy	£75	Standard default levels as laid down in legislation (in accordance with DDC FPN Operational Policy)	£2,500					
188	Sch. 3A para 7. EPA '90	Unauthorised distribution of literature on designated land		£75	£2,500		£75		£2,500					
189	S.43 Anti-Social Behaviour Act 2003	Graffiti and fly posting		£75	£2,500		£75		£2,500					
190	S.2A Refuse Disposal (Amenity) Act 1978	Abandoning a vehicle		£200	£2,500		£200		£2,500					
191	S.73 CNEA '05	Failure to nominate key holder (within an alarm notification area) or to notify the LA in writing of nominated key holder's details		£75	£1,000		£75		£1,000					
192	S.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith		Legislation still in force but fouling now dealt with under Public Spaces Protection Orders. May be reintroduced if PSPOs rescinded or not renewed.										

Fees and Charges 2018/19

			2017/18	2017/18	2017/18	2017/18	2018/19	2018/19	2018/19	2018/19	2018/19
	Detail	Narrative	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Maximum penalty on conviction	Total Expected Income	Proposed Amount of penalty if paid within 15 days	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction	Total Expected Income
193	The Public Space Protection Order (Dover District Council) 2014	Failure to comply with Public Space Protection Order	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy. The level of FPN was approved by Cabinet and Scrutiny in June 2015.	£75	£1,000		Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy. The level of FPN was approved by Cabinet and Scrutiny in June 2015.	£75	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy. The level of FPN was approved by Cabinet and Scrutiny in June 2015.	£1,000	

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Legal - D. Randall - H. Rudd - Cllr Conolly</b>									
194	General	Engrossments (Right to Buy – Leasehold Transactions)	N	£120	£4,200	£120	£4,200	0%	
195	General	All charges for legal professional work being met by third parties	N	£205	£4,100	<b>£205</b>	£4,100	0%	
<b>Miscellaneous - D. Randall - M. Weir - Cllr Conolly</b>									
196	Access to Information and Data Protection Acts	Inspection of list of background papers	Y	£0.00	£0.00	£0.00	£0.00	0%	
197	Access to Information and Data Protection Acts	Inspection of each set of documents	Y	£2.50	£0.00	£2.50	£0.00	0%	
198	Access to Information and Data Protection Acts	Inspection of personal data	Y	£10.00	£100.00	£0.00	£0.00	-100%	Change in legislation from May 2018 - no longer able to make a charge for this information
199	Access to Information and Data Protection Acts	Environmental Information Request	Y	£32.00	£100.00	£32.00	£100.00	N/A	

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Land Charges - N.Aziz - Mike Ebbs - Cllr Back</b>									
200	General	Requisition for Search (LLC1)	N	£27.50	£220,000 in total for Local Land Charges	£27.50	£176,000 in total for Local Land Charges (LLC1 & CON29 requests down compared to 2017/2018)	0%	
201	General	Optional Printed Enquiry (in Part 2 of Con 290)	N	£14.40		£14.40		0%	
202	General	Any Additional Enquiry submitted	N	£18.00		£18.00		0%	
203	General	Search in respect of any extra parcel of land (LLC1)	N	£2.86		£2.86		0%	
204	General	Search in respect of any extra parcel of land (CON29)	N	£12.17		£12.17		0%	
205	General	Existing Conveyancing Form (CON29)	N	£118.20		£118.20		0%	
206	General	Proposed New Conveyancing Form (CON29)	N	N/A		N/A		N/A	
207	General	CON29 Q1.1(a,b,c,d,e,f,g,h,i)	N	£4.20		£4.20		0%	
208	General	CON29 Q1.1(j,k,l)	N	£7.20		£7.20		0%	
209	General	CON29 Q1.2	N	£2.40		£2.40		0%	
210	General	CON29 Q2.1(a,b,c,d)	N	£4.20		£4.20		0%	
211	General	CON29 Q2.2, 2.3, 2.4, 2.5 (Refer to KCC)	N	£7.20		£7.20		0%	
212	General	CON29 Q3.1	N	£2.40		£2.40		0%	
213	General	CON29 Q3.2	N	£2.40		£2.40		0%	
214	General	CON29 Q3.3(a,b,c)	N	£4.20		£4.20		0%	
215	General	CON29 Q3.4 (a,b,c,d,e,f)	N	£6.00		£6.00		0%	
216	General	CON29 Q3.5 (a,b)	N	£4.80		£4.80		0%	
217	General	CON29 Q3.6 (a,b,c,d,e,f,g,h,i,j,k,l)	N	£3.60		£3.60		0%	
218	General	CON29 Q3.7	N	£21.60		£21.60		0%	
219	General	CON29 Q3.8	N	£4.80		£4.80		0%	
220	General	CON29 Q3.9 (a,b,c,d,e,f,g,h,i,j,k,l,m,n)	N	£3.00		£3.00		0%	
221	General	CON29 Q3.10	N	N/A		N/A		N/A	
222	General	CON29 Q3.11(a,b)	N	£4.80		£4.80		0%	
223	General	CON29 Q3.12	N	£2.40		£2.40		0%	
224	General	CON29 Q3.13(a,b,c)	N	£6.00		£6.00		0%	
225	General	CON29 Q3.14	N	£3.60		£3.60		0%	
226	General	CON29 Q3.15	N	£1.80		£1.80		0%	
227	General	CON29 Administration Fee plus Question fees	N	£21.60		£21.60		0%	
228	General	Personal Search Land Charges Register	Y	£0.00		£0.00		0%	

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Electoral Services - N. Aziz - L. Cooke - Cllr Conolly</b>									
229	Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Y	£0.00	£510	£0.00	£510	0%	

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT (where applicable)	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
<b>Housing - M. Davis - P Whitfield - Cllr Back</b>									
230	Guest Room Rental	Rental of Guest Room in Sheltered Housing Blocks	N	£18.50	£1,400	£19.20	£1,426	3.8%	Slight increase to reflect cleaning charges
231	Rent of Common Rooms	Rental of Common Rooms in Sheltered Housing Blocks	N	£10.00	£1,500	£11.00	£660	10.0%	
232	Laundry Facilities	Use of Laundry Facilities within the Sheltered Housing Blocks	N	£0.20	£600	£1.00	£600	400.0%	Increase to reflect actual cost
233	Keys	Assa Keys for Communal Buildings	N	£18.00	£900	£21.60	£1,140	20.0%	Price increased to reflect actual charge to DDC
234	Supporting People Charges	Accommodation based service - sheltered	N	£10.24	£142,021	£8.64	<b>£119,508</b>	-15.6%	Historically, this service is funded by KCC under the Supporting People programme. We expect KCC to withdraw this funding from 31.3.18. the service is currently being reviewed with a view to developing a service which can be funded through housing benefit. Currently the estimated weekly cost of providing a remodelled service is £8.64pw. However, the review process is on-going.
235	Supporting People Charges	Alarm Service	N	£0.33	£11,154	£0.33	<b>£11,154</b>	0.0%	Charge is based on the value of the alarm monitoring contract with Centra
236	Leaseholders	Solicitors enquiries from potential leaseholders	N	£109.20	£3,185	£114.00	£3,325	4.4%	
237	Notice of Transfer	Change of Leaseholder details	N	£76	£2,280	£80.00	£2,400	5.3%	
238	Leaseholders	Extension of Lease - initial work on lease valuation extension and legal costs. Does not include costs of actual lease extension	N	£656	£656	£656	£656	0.0%	£656 was calculated to be the actual charge involved in extending the leases. Once DDC extend a lease, we will be able to accurately calculate the cost.
239	Leaseholders	Management Fee	N	£155	£70,835	£170	<b>£78,200</b>	9.7%	Increase as documented in Notice of Delegated Decision 30 January 2017
240	Retrospective Consent	Retrospective consent from Housing to make alterations at Council Properties	N	£45	£450	£50	£500	11.1%	

Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
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<b>Private Sector Housing - M. Davis - R. Kennedy - Cllr Back</b>									
241	HMO Licensing	Initial application fee to licence an HMO.	N	£700	£1,600	£710	£1,600	1.4%	Reduction for accredited landlords, to encourage accreditation
242	HMO Licensing	Fee for Licence renewal	N	£460	£1,800	£500	£2,000	8.7%	Reduction for accredited landlords, to encourage accreditation
243	Housing Act Notices	Improvement and Prohibition notice	N	£370	£1,000	£390	£500	5.4%	Increase in cost for basic notice, due to increase complexity
244	Housing Act Notices	Suspended Improvement and Prohibition notice	N	£370	£0	£390	£0	5.4%	Increase in cost for basic notice, due ti increase complexity
245	Housing Act Notices	Emergency Remedial Action	N	£550	£550	£600	£600	9.1%	Increase in cost for basic notice, due ti increase complexity experienced in service of notice.
246	Housing Act Notices	Demolition Order	N	£610	£0	£620		1.6%	Cost has not been increased for a few years
247	Mobile Homes Act 2013 licence	Initial Licence fee	N	£50	£0	£50		0.0%	
248	Mobile Homes Act 2013 licence	Annual licence fee	N	£10	£0	£10		0.0%	
249	Mobile Homes Act 2013 licence	Transfer of licence	N	£300	£0	£300		0.0%	
250	Mobile Homes Act 2013 licence	Expansion fee	N	£200	£0	£200		0.0%	
251	Mobile Homes Act 2013 licence	Fee for depositing rules	N	£30	£0	£30		0.0%	
252	Mobile Homes Act 2013 licence	Charge for notices	N	£260	£0	£260		0.0%	
253	The redress schemes for letting agency work and management agency work order 2014	Penalty notice for each breach of requirement of lletting agent or managing agent to belong to a redress scheme	Y	£5,000	£0	£5,000	£0	0.0%	
254	The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Penalty notice for each breach of requirement of lletting agent or managing agent to belong to a redress scheme	Max yes	£1,500	£0	£1,500	£0	0.0%	



Fees and Charges 2018/19

				2017/18	2017/18	2018/19	2018/19		
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT (where applicable)	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Total Expected Income ex VAT	Fee % change	Reasons for Change in Charges and/or income
255	Immigration inspection	Requests to inspect properties and provide report of suitability of property for immigration	N	£100	£0	£110	110	10.0%	increase to reflect general cost charged by other Councils
<b>Miscellaneous - M. Davis - H. Lamb - Cllr Conolly</b>									
256	Finance	Court Summons for Council Tax and Business Rates	N	£50	£300,000	£50	£300,000	0.0%	
257	Finance	Liability Order for Council Tax and Business Rates	N	£50		£50		0.0%	